

SUB-MASTER PROGRAM

This form is required to establish one or more sub-masters under your Knox Master Key

Fire Department:	Phone:		
System Code:	Date:		
Mailing Address: Must be a deliverable street address to receive shipment. Post Office Boxes are not accepted.			
City:		State:	Zip:

Number of Sub-Masters requested:

Provide details below. If more than three are being requested use an additional form.

Sub-Master	# Keys	Intended Use (Police, EMS, etc.)	Sub-Master Fee to be Paid by:
1			
2			
3			

By signing below, the department acknowledges and confirms:

1. A sub-master system is being established for the fire department listed on this form.
2. There is a one-time fee of \$91 to set up a sub-master. Please note: Processing takes approximately 4 to 6 weeks to complete.
3. The quantity of sub-masters requested on this form is for the key code associated with the fire department listed. The sub-master details have been provided and are correct.
4. It is understood that for each item ordered with a sub-master that there will be an additional \$7 charge.

Name and Authorized Signature of person submitting this form:

Requests will only be processed when signed by personnel from your department who are currently on file with Knox as Authorized Signers with both Keys and Orders level of authority.

Name and Title:	Authorized Signature:
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COMPLETE, SIGN, AND SUBMIT TO KNOX RECORDS DEPARTMENT BY A METHOD BELOW:

Email: RECORDS@KNOXBOX.COM

Fax: (623) 687-2296

